



The Jammu and Kashmir

# STATE BOARD OF SCHOOL EDUCATION. KASHMIR DIVISION

APPLICATION FORM FOR

DUPLICATE MARKS CERTIFICATE/REGISTRATION CARD/COMBINATION OF MARKS CERTIFICATES;ETC.

Subject:- Application For \_\_\_\_\_

a. Name of the Applicant: \_\_\_\_\_  
in Capital Letters

b. Father's Name:- \_\_\_\_\_  
in Capital Letters

c. Mother's Name: \_\_\_\_\_  
In Capital Letters

d. Registration No.:- \_\_\_\_\_

e. Address for Correspondence:- \_\_\_\_\_

f. Permanent Address:- \_\_\_\_\_

g. Contact Nos:- Cell:- \_\_\_\_\_ Land Line:- \_\_\_\_\_

h. Other Information (Examination/s Appeared and details thereof):-

Applicant must affix here her/his latest passport size digital photo graph which shall be attested by the head of the concerned school

S.No.	Roll NO.	Examination	Session	Year	Result	Remarks

h. Reason/s for applying the Document:- \_\_\_\_\_

i. Prescribed Fee of Rs. \_\_\_\_\_ Deposited Vide Bank Slip No. \_\_\_\_\_ dated \_\_\_\_\_

j. I \_\_\_\_\_ (the applicant) undertake that the Document applied for is based upon genuine reasons, the information furnished by me in this Form is correct Nothing has been concealed or Presented in a fabricated Form. In the event, the furnished information is found incorrect; the BOSE shall have the authority to take any decision which shall be final, acceptable to me and a binding upon me.

Dated:- \_\_\_\_\_.

Signature of the Applicant

For Verification and Attestation  
of  
**The Head of the Concerned School.**

This is to Certify that \_\_\_\_\_

Daughter of/ Son Of \_\_\_\_\_

R/O \_\_\_\_\_ was on Roll in our Institute upto

\_\_\_\_\_ Her/his Particulars were verified by relevance of the available record and were found correct. The Document applied for by the Applicant may be considered on merits as per prescribed regulations. This case is accordingly forwarded to the Joint Secretary, Certificates/Registrations, BOSE, Kashmir Division for favour of further necessary action in this regard.

Place: \_\_\_\_\_.

Date: \_\_\_\_\_.

**Seal and Signature  
Of the Head of the School.**

Name:- \_\_\_\_\_

Designation:- \_\_\_\_\_

**Important Guidelines:-**

This form must be supported by;

- a. An Affidavit to be sworn in by the applicant before Class 1st Magistrate to the effect that the Document applied for is based upon genuine reasons. Further, the information furnished by me in this Form is correct. Nothing has been concealed or Presented in a fabricated Form. In the event, the furnished information is found incorrect; the BOSE shall have the authority to take any decision which shall be final, acceptable to me and a binding upon me.
- b. Copy of the News paper containing the Notice issued for the general Public for the document applied for, this shall be published in the leading daily of the Valley as per the prescribed guidelines of the BOSE.
- c. Bank Slip in original for the deposited fee.